

2009 Graduation Information Packet

Kaplan College Preparatory School faculty and staff would like to invite you to the 2009 Graduation, honoring our students from around the world. We hope that you and your family will join us in Fort Lauderdale, Florida, for our Meet & Greet activities on the afternoon of June 4, and our Senior Luncheon and Graduation Ceremony on June 5.

Refer to the last page of this packet for a printable *Schedule of graduation festivities* and *Graduation To-Do Checklist*.



Graduation Ceremony

- Date:** Friday, June 5
- Time:** 4:00 pm ET
- Location:** Marriot Harbor Beach Resort
Main Ballroom
3030 Holiday Drive
Fort Lauderdale, Florida 33316
www.marriottharborbeach.com
- RSVP:** RSVP to Connie Amenta at camenta@kaplan.edu or 954.964.6512
Include student's name and number of guests attending
- Due Date:** RSVP required by May 22

Senior Luncheon

Seniors and their families/guests are invited to the Senior Luncheon prior to Graduation. Highlights of the luncheon include academic recognition awards and presentations. The luncheon provides a great opportunity for students and their families to get acquainted with classmates, teachers, academic coaches, and administration.

- Date:** Friday, June 5
- Time:** 12:00 pm ET
- Location:** Marriot Harbor Beach Resort
3030 Holiday Drive
Fort Lauderdale, Florida 33316
www.marriottharborbeach.com
- Cost:** \$45 per plate for guests (no refunds); seniors complimentary
- Meal Choices:** Salmon, Chicken, or Pasta Primavera
- RSVP:** RSVP and payments to:
Alison Cohen at acohen2@kaplan.edu or 954.515.3752 or
Connie Amenta at camenta@kaplan.edu or 954.964.6512
Include graduate's name, number of guests, meal choices, and payment
- Due Date:** RSVP required by May 22

Poolside Meet & Greet

Meet your classmates, teachers, academic coaches, and school administrators. Light refreshments provided.

Date: Thursday, June 4
Time: 3:00 pm ET–5:00 pm ET
Location: Marriot Harbor Beach Resort
Poolside
3030 Holiday Drive
Fort Lauderdale, Florida 33316
www.marriottharborbeach.com
RSVP: None required

Cap and Gown

Cost: \$40 per student (no refunds)
Orders: Please have the student's height and approximate weight when placing the order. For orders and payments contact:
Alison Cohen at acohen2@kaplan.edu or 954.515.3752 or
Connie Amenta at camenta@kaplan.edu or 954.964.6512
Due Date: Orders and payment must be received by May 15



Diploma

Name: The name on the diploma will be printed exactly as it is listed in the student file unless otherwise requested
Name Change: To request a name change, email camenta@kaplan.edu
Due Date: Name change requests must be received prior to the completion of the senior's last required course
Received: Diplomas will be mailed to the home address after the student completes the requirements for graduation

Senior Video Presentation

Please submit one or two photos of yourself to ensure your inclusion in our end of year video. The video will be shared at the Senior Luncheon at Graduation.

To submit a photo(s):

- Email photo(s) to jperez2@kaplan.edu
- The photo must be emailed as an attachment and must be a JPEG file (*.jpg, *.jpeg, *.jpe)
- Graduate's name must be in subject line of email
- Photo should be an individual shot of the graduate alone or with other Kaplan students (if you submit a photo with multiple students, be sure to name everyone in the photo)
- Photos must be received by **May 15**

Lodging

Location: Marriot Harbor Beach Resort
3030 Holiday Drive
Fort Lauderdale, Florida 33316
www.marriottharborbeach.com

Reservations: Call 800.222.6543 (toll free) or 954.525.4000

Rates: Mention that you are attending the Kaplan College Preparatory School Graduation to receive special room rate of \$149 per night (plus \$5 parking garage fee or \$7 valet parking fee)

Alternative Lodging Options: (in close proximity to the graduation site)

Sheraton Yankee Clipper
1140 Seabreeze Boulevard
Fort Lauderdale, FL 33316
Tel: 954.524.5551

Lago Mar Resort Hotel
1700 South Ocean Lane
Fort Lauderdale, FL 33316
Tel: 954.523.6511

Best Western Oceanside Inn
1180 Seabreeze Boulevard
Fort Lauderdale, FL 33316
Tel: 800.780.7234

Commencement Announcements

Visit www.jostens.com to order announcements and more. When placing your order, inform Jostens' customer service that the graduate is currently attending Kaplan College Preparatory School.

Graduation Photographs

Photos will be taken from 2:00 pm to 3:30 pm on site by Photography by Howard.

Payment for packages will be collected by the photographer in cash or check at the time the photos are taken. An envelope will be provided for you to self address, so photos can be mailed to you within two to three weeks.

The following packages will be available:

Package A - \$130.00

- 3.....Poses
- 27.....Wallets
- 3.....(4x6)
- 3.....(5x7)
- 3.....(8x10)
- 1.....(11x14)

Package B - \$95.00

- 2.....Poses
- 18.....Wallets
- 2.....(4x6)
- 2.....(5x7)
- 3.....(8x10)

Package C - \$60.00

- 1.....Poses
- 9.....Wallets
- 2.....(4x6)
- 2.....(8x10)

8x10 Only - \$25.00

- 1.....Poses
- 1.....(8x10)

For questions, contact:
Photography by Howard
Cell: 954.394.2808
Office: 954.430.3228
Fotopix2@bellsouth.net

Graduation Schedule and Checklist

Schedule

Thursday, June 4

– **Poolside Meet & Greet** –
3:00 pm–5:00 pm

- Get to know your classmates, teachers, academic coaches, and school administrators
- Light refreshments provided

Friday, June 5

– **Graduation Rehearsal** –
9:30 am–10:30 am

- All seniors will receive cap and gown at this time (note that gown may require pressing)
- Rehearse procession and seating

– **Luncheon** –
12:00 pm–1:45 pm

- Lunch served
- Academic Awards, Presentations, and Senior Video

– **Senior Photographs** –
2:00 pm–3:30 pm

- Taken on site (family and guests welcome)
- Photo packages will be available
- Payment for packages will be collected by the photographer in cash or check at the time the photos are taken. An envelope will be provided for you to self address, so photos can be mailed to you within two to three weeks.

– **Graduation** –
3:30 pm: Senior line-up (must arrive in cap and gown)
3:45 pm: Parents/guests are seated in auditorium
4:00 pm: Graduation Ceremony begins

To-Do Checklist

May 15: Order Cap and Gown

Submit senior photos for Senior Video Presentation

May 22: RSVP for Graduation Ceremony and Senior Luncheon

Optional: Order graduation announcements

Other: Book hotel; make travel arrangements if necessary

Before last day of class, verify student's name is correct for diploma; submit name change request if not

May							June						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2		1	2	3	4	5	6
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	29	30				
31													

Have a question? Contact Connie Amenta at camenta@kaplan.edu or 954.964.6512.